



## Finance Committee

**Date:** TUESDAY, 18 SEPTEMBER 2018

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOMS - COMMITTEE ROOMS

**Members:**

Jeremy Mayhew (Chairman)	Tim Levene
Deputy Jamie Ingham Clark (Deputy Chairman)	Oliver Lodge
Randall Anderson	Paul Martinelli
Nicholas Bensted-Smith	Deputy Robert Merrett
Chris Boden	Hugh Morris
Deputy Roger Chadwick	Alderman Andrew Parmley
Dominic Christian	Susan Pearson
Karina Dostalova	William Pimlott
Simon Duckworth	Deputy Henry Pollard
Sophie Anne Fernandes	Alderman Matthew Richardson
John Fletcher	James de Sausmarez
Christopher Hayward	Ian Seaton
Deputy Tom Hoffman	Sir Michael Snyder
Alderman Robert Howard	Deputy James Thomson
Michael Hudson	James Tumbridge
Deputy Wendy Hyde	Deputy Philip Woodhouse
Deputy Clare James	Deputy Catherine McGuinness (Ex- Officio Member)
Alderman Alastair King	Andrew McMurtrie (Ex-Officio Member)
Gregory Lawrence	Deputy Alastair Moss (Ex-Officio Member)

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Lunch will be served for Members in Guildhall Club at 1pm  
**NB: Part of this meeting could be the subject of audio video recording**

John Barradell  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meeting held on 24<sup>th</sup> July 2018.  
**For Decision**  
(Pages 1 - 10)
4. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**  
Report of the Town Clerk.  
**For Information**  
(Pages 11 - 12)
5. **REPORT OF THE WORK OF THE SUB-COMMITTEES**  
Report of the Town Clerk.  
**For Information**  
(Pages 13 - 14)
6. **CHAMBERLAIN'S KEY WORK STREAMS AND BUSINESS PLAN - UPDATE**  
Report of the Chamberlain  
**For Information**  
(Pages 15 - 22)
7. **RISK MANAGEMENT - TOP RISKS**  
Report of the Chamberlain.  
**For Information**  
(Pages 23 - 24)
8. **CENTRAL CONTINGENCIES**  
Report of the Chamberlain.  
**For Information**  
(Pages 25 - 30)
9. **HOUSING DELIVERY - REQUEST FOR BUDGET**  
Joint Report of the City Surveyor and the Director of Community and Children's Services.  
  
N.B. To be read with ITEM 19 (Non-public appendices)  
**For Decision**  
(Pages 31 - 42)

10. **IRRECOVERABLE NON-DOMESTIC RATES**  
Report of the Chamberlain.  
**For Decision**  
(Pages 43 - 46)
11. **2017-18 CITY FUND AND PENSION FUND FINANCIAL STATEMENTS – AUDIT COMPLETION REPORT**  
Report of the Chamberlain.  
**For Information**  
(Pages 47 - 48)
12. **CITY PROCUREMENT QUARTERLY PROGRESS REPORT (SEPTEMBER 2018)**  
Report of the Chamberlain  
**For Information**  
(Pages 49 - 52)
13. **REVENUE OUTTURN 2017/18 - FINANCE COMMITTEE OPERATIONAL SERVICES**  
Report of the Chamberlain  
**For Information**  
(Pages 53 - 60)
14. **CITY RE LIMITED - PERFORMANCE MONITORING**  
Report of the Chamberlain  
**For Information**  
(Pages 61 - 64)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
17. **EXCLUSION OF THE PUBLIC**  
**MOTION** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.  
**For Decision**

**Part 2 - Non-Public Agenda**

18. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**  
To agree the non-public minutes of the meeting held on 24<sup>th</sup> July 2018.  
**For Decision**  
(Pages 65 - 68)
19. **NON-PUBLIC APPENDICES TO ITEM 9.**  
N.B. Non-public appendices to be read with ITEM 9.  
**For Decision**  
(Pages 69 - 74)

20. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**  
Report of the Town Clerk.  

**For Information**  
(Pages 75 - 76)
21. **WOODREDON ESTATE PROPERTIES - DISPOSAL OF WOODREDON HOUSE, THE COACH HOUSE, THE LODGE & LAUNDRY COTTAGE**  
Report of the City Surveyor.  

**For Decision**  
(Pages 77 - 88)
22. **PROVISION FOR BAD DEBT**  
Report of the Chamberlain  

**For Information**  
(Pages 89 - 94)
23. **NON-PUBLIC DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND URGENCY PROCEDURES**  
Report of the Town Clerk.  

**For Information**  
(Pages 95 - 102)
24. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**